

# Westwood United Methodist Church Preschool

3460 Epworth Avenue, Cincinnati, OH 45211

Allison Phillips, Director Phone 661-1166 E-mail: preschool@westwoodunitedmethodist.org

----- 2017 – 2018 -----

**Registration/Activity Fee: \$75.00/Family (Non-Refundable)**

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## **FRIDAY TWINKLING STARS**

10 Children/2 teachers – (May be in diapers.)

2 yr. olds (must be 2 by 9-1-17)

Fridays

**\$50 a month**, paid September-May



## **TWINKLING STARS**

10 Children/2 teachers – (May be in diapers.)

2 yr. olds (must be 2 by 3-31-17)

Wed. & Thurs.

**\$125 a month**, paid September-May

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## **BUTTERFLIES II**

12 Children/2 teachers

3 yr. olds (3 by 9-30-17)

Mon. & Tues.

**\$125 a month**, paid September-May

## **BUTTERFLIES III**

14 children/2 teachers

3 yr. olds (3 by 6-30-17)

Wed., Thurs. & Fri.

**\$155 a month**, paid September-May

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## **BUMBLEBEES**

14 children/2 teachers

4 yr. olds (4 by 9-30-17)

Mon, Tues., Wed., & Thurs.

**\$185 a month**, paid September-May

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## **FROGS –**

20 children/2 teachers

4 yr. olds (4 by 6-30-17)

Mon, Tues., Wed., & Thurs.

**\$185 a month**, paid September-May

**PRE-K ENRICHMENT PROGRAM (26 days) – 10 children/2 teachers**

4 yr. olds (4 by 6-30-17)

Fridays only

**\$ 40 a month**, paid September-May

## Program Information

- All class times are 9:00am-12:00pm.
- **Children in the 2 ½ year old program do not need to be potty-trained. We prefer that children in all other classes are potty-trained. Please call us if you have questions with regard to this preference.**

## Payment Information

- **Registration**  
Registration will be completed on a first-come basis. The \$75 registration fee must be paid upon registration for official enrollment.
- **Tuition Schedule**  
Payments are due the 1<sup>st</sup> business day of every month September- May.
- **Late Fee**  
There will be a \$10 late fee assessed to all late payments. There is a 5-day grace period before a late fee is assessed.
- **Tuition Payments**  
Payments can be made by cash, check or money order. Please make checks out to WUMC Preschool. We do not accept credit cards.
- **Tuition Drop Box**  
There is a tuition payment drop box located on the wall in the Trolley Room.
- **Scholarships**  
Partial scholarship applications are available upon request. All arrangements are confidential.

## Please Note

- The Preschool operates as a nonprofit center and makes every effort to keep tuition costs to a minimum.
- Westwood United Methodist Church Preschool is **licensed** by the State of Ohio, with a Food Service License and therefore, meets its more stringent health and safety requirements.

**WESTWOOD UNITED METHODIST CHURCH PRESCHOOL**  
**CONTRACT AND REGISTRATION**

The undersigned parents (or guardians) hereby register their child for the school year **2017-2018** in the Westwood United Methodist Church Preschool. We agree to pay \$\_\_\_\_\_ tuition, plus a **\$75 non-refundable deposit/registration fee** per family, which must accompany this form. We understand and agree that by reason of the terms and conditions of enrollment listed below, refunds of tuition will not be made.

Child's Full Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Parents' E-mail Address \_\_\_\_\_

\_\_\_\_\_ Cell Phone \_\_\_\_\_

Father's Name (or Guardian)

\_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Name (or Guardian)

Previous preschool experience: \_\_\_\_\_

Special Accommodations: \_\_\_\_\_ Allergies \_\_\_\_\_ Speech \_\_\_\_\_ Physical Impairment \_\_\_\_\_ Other \_\_\_\_\_

**Class Choice:**

Class name	Days	Time	Tuition	Class Selection
Twinkling Stars	Wednesday/Thursday	9:00-12:00	\$125	
Friday Twinkling Stars	Friday	9:00-12:00	\$50	
Butterflies II	Monday/Tuesday	9:00-12:00	\$125	
Butterflies III	Wednesday/Thursday/Friday	9:00-12:00	\$155	
Bumblebees	Monday/Tuesday/Wednesday/Thursday	9:00-12:00	\$185	
Frogs	Monday/Tuesday/Wednesday/Thursday	9:00-12:00	\$185	
Pre -K Enrichment Program	Friday (26 days)	9:00-12:00	\$40	

**TERMS AND CONDITIONS OF ENROLLMENT**

Please read carefully.

Our school operates as a Non-profit Ministry of WUMC, with fixed costs. Therefore, if your child is withdrawn for any reason after having been enrolled, you are liable for the full tuition, for the entire year, unless a replacement student is found. The school will attempt to secure such replacement, but cannot guarantee it. Refund will be made from the date of replacement. Parents **will not** be reimbursed due to Preschool closings, e.g. snow days, facility problems. Make-up days will be at the discretion of the Preschool Board of Directors. No refunds will be made because of absence due to quarantine regulations affecting your child and/or the group. Westwood Preschool reserves the right to terminate any child who does not adjust to our program or that the teacher and Director feel would be better served in another educational environment. Tuition will be pro-rated and a refund made if this is applicable. We, the undersigned, agree to the above terms.

Mother \_\_\_\_\_ Father \_\_\_\_\_ Date \_\_\_\_\_

For office use only: Date of registration:  Ck#:      Amt:
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